

**Region V Meeting Minutes
September 23-24, 2017
Ketchikan High School**

1. Call Meeting To Order/Pledge/Roll Call

Jaime Cabral called meeting to order 9/23/17 at 4:29 PM

N-Angoon, Rachel Parks	Y-Mt. Edgecumbe, Andrew Friske
Y-Craig, Barb Schneider	N-Pelican, Connie Newman
N-Gustavus, Rachel Parks	Y-Petersburg, Jaime Cabral
Y-Haines, Tiana Taylor	Y-Sitka, Sue Ross
Y-Hoonah, Adam Gretsinger	Y-SE Island, Christi Plate
Y-Hydaburg, Mark Pick, Laura Peele	Y-Skagway, Abby Myers
Y-JDHS, Chad Bentz	Y-Thorne Bay, Christi Plate
N-Kake, Art Johnson	Y-Thunder Mountain, Jake Jacoby
Y-Ketchikan, Lynn Wadley	Y-Wrangell, Trisa Rooney
Y-Klawock, Kelli Larson	Y-Yakutat, Carol Pate
Y-Metlakatla, TJ Scott	Y-ASAA, Sandi Wagner

Others Present: Yodean Armour (Secretary/Treasurer), Kelly Smith (Ketchikan Coach), Eric Stockhausen (Ketchikan Coach)

Principals: Paula Casperson (JDHS), Rene Martin (Haines), Laura Rogers (Sitka), Dan Larson (TMHS), Alan Schwab (SISD), Bob Marshall (Ketchikan), Mike Rath (Ketchikan Vice Principal), Taw Lindsey (Metlakatla)

2. Approve Agenda

Motion to approve agenda made by Tiana Taylor, seconded by Kelli Larson

Motion to amend agenda to include "Public Comment" after Approval of Meeting Minutes made by Tiana Taylor, seconded by Kelli Larson (M/C)

Motion Carried.

3. Approve Minutes Previous Meeting

Motion to approve FY17 Spring Minutes as presented made by Kelli Larson, seconded by Tiana Taylor
Motion Carried.

4. Public Comment

Kelly Smith & Eric Stockhausen-Spoke against Region 3 Basketball Proposal, and against Cross Over Games at Regional Basketball Tournament.

Andrew Friske: Region 3 Proposal is not an action item for ASAA October meeting. Proposal will go back to Regions for discussion, then back to ASAA Board for final vote.

5. Training – Sandi Wagner & Jaime Cabral

Sandi Wagner:

Coaches Education: Coaches must be certified, and if not, huge liability. Sudden Cardiac Arrest is a free class at NFHS.com. If coach is not certified at State, they will not be given a pass, be allowed on sidelines, and fined \$105. All coaches have to be certified (if called a coach must be certified); if a "helper" in practice doesn't have to be certified, but also won't have access to sidelines.

Master Eligibility: Please remember to have ALL students listed in Master Eligibility. This applies to any State event; even Art, Music, AASG, etc.

Region V Website: ASAA provides Region V website service for free. Host schools please email updated event information to Sandi Wagner so it can be posted on the website (AD's please go to your school tab and make sure all information is correct). If you submit photos for website, please make sure they are high quality and in Landscape mode – would love to have every school represented.

ASAA 365: Some schools could not get the website to work and ended up not using for the season.

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Transfers:

Alternative Education Form: Use this for Home School students who wish to participate in activities and have the parent go through the checklist.

Reviewed Waiver Forms:

Alaska Student Foreign Exchange and Travel Program Waiver

Foreign Exchange International Student Registration

Minimum Practice Waiver

Student Eligibility Waiver

Sunday Contest/Event Waiver

Transfer Rule Waiver

Bona Fide Change of Residence

Application for Changing School of Eligibility

Boarding School Transfer Waiver

Eighth Grade Student Eligibility

Reviewed Dead Period:– no contact between coaches and athletes.

Checklist for School Administrators Form

Academic Requirements

BREAK @ 6:04 PM

BACK @ 6:15 PM

6. ASAA Report – (Andrew Friske)

Moved to Day 2

7. Treasurer's Report – (Yodean Armour)

Moved to Day 2 with Audit/Budget Committee

8. Constitution & Bylaws – (Jaime Cabral)

All are updated and online.

Please remember Music Festival participation fee has been increased to \$20.

9. Committee Reports

A) Academic Decathlon – (Troy Thain)

Dec 1 & 2 @ Ketchikan

Jan 12-13th: @ Home (report scores)

Feb 19-25th: @ Anchorage - State

B) Art Festival – (Tiana Taylor)

April 26-28th, 2017 @ Craig

Jaime Cabral emailed handbook to everyone, please share with Art Teachers and bring feedback to Winter Meeting.

C) Baseball/Softball – (Chad Bentz)

Softball: Discussion to change rotation to every 4 years so Juneau school has opportunity to host on home field during a student's high school career. Keep status quo, have a few years to figure out rotation.

Susan Ross: hoping that Softball schedule can be set up like baseball – now that there is a Regional tournament, can it be changed to save money? In Softball games are reciprocated, but not in Baseball (so softball budget is double in comparison to baseball). Susan Ross will draft a proposal, AD's will discuss with softball coaches for discussion. Susan Ross will bring proposal back to Winter meeting (so can be in effect for FY18 season)

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BREAK @ 6:43 PM

BACK @ 7 PM

Jake Jacoby emailed Sotball Tournament to share with coaches, bring back to Winter meeting.

D) Basketball 1A – (Kelli Larson)

No report

E) Basketball 2A – (Tiana Taylor)

No report

TJ Scott - ASAA Seeding Committee Representative

F) Basketball 3A – (Andrew Friske)

No report

G) Basketball 4A – (Lynn Wadley)

No report

H) Cheerleading – (Tiana Taylor)

Motion to approve changes to "Region V Cheer Tournament Information for Coaches" as presented made by Andrew Friske, seconded by Tiana Taylor.

Motion Carried.

I) Cross Country – (Jake Jacoby)

Susan Ross: Suggest communities host twice with 7-8 teams – having all teams in one spot was too much. Maybe all season there is a north/south split so not one site is hosting several hundred athletes-

J) Dance Team – (Tiana Taylor)

Reminder: Only eligible team members may be on the performance floor when the performance begins.

K) Drama, Debate, Forensics – (Lynn Wadley)

No report

Reminder: Skagway hosting instead of Haines
Drama Clinic this year.

L) Executive Committee – (Jaime Cabral)

Committee: Chad Bentz, Tiana Taylor, Jaime Cabral, Susan Ross, Kelli Larson

No report

M) Football – (Chad Bentz)

Jake Jacoby: still discussing combining football teams in Juneau, discussion about potential Co-Op request. TMHS has enough for JV team, but not much for games for JV. JDHS has smaller numbers, and younger, inexperienced athletes playing entire games. ASAA will only support Co-op request if Region V will support.

N) Housing & Transportation – (Tiana Taylor)

Group Housing Rules:

- 1) Please contact the host school one week in advance of your intention to group house.
- 2) No change
- 3) No change
- 4) No change
- 5) When students are in host school, a school chaperone must be present.
- 6) No use of any school phones.
- 7) No change
- 8) No change
- 9) No change
- 10) No change

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- 11) No change
- 12) If the host school requires you to be group housed during a dual contest, the host school will provide one meal a day.
- 13) No change
- 14) No change
- 15) During regularly scheduled 1A conference games, the host school shall provide at least two meals per day.
Motion to approve Group Housing Rules amendments as listed above made by Jake Jacoby, seconded by Lynn Wadley.

Motion Carried.

Discussion: AD's need to communicate, especially when it comes to unused transportation (coach grabs a rental and doesn't take bus).

BREAK @ 9:10 PM
BACK @ 8:08, 9/24/17

N-Angoon, Rachel Parks	Y-Mt. Edgecumbe, Andrew Friske
Y-Craig, Barb Schneider	N-Pelican, Connie Newman
N-Gustavus, Rachel Parks	Y-Petersburg, Jaime Cabral
Y-Haines, Tiana Taylor	Y-Sitka, Sue Ross
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O) Audit/Budget/Treasurer Report

Tax Status Update: Suggestion is 501c3 non-profit. Waiting on quote from Altman Rogers, \$850 filing fee, favorable for tax exempt donations. Region V will need to ask Lawyer about individual school members and where liability ends with school districts.

Discussion: Reimbursement value when school's use their own mileage to save money during Region sponsored event, and how does travel budget change when an event has AK Airlines vouchers – Yodean Armour will bring back proposal for Winter meeting.

AK Airlines Voucher Designation (handed out to AD's during discussion):

- FY18 Honor Festival: 2
- FY18 Music Festival: 2
- FY18 BB Adjudicators: 2
- FY18 1A BB raffle: 1
- FY18 2-4A BB raffle: 1

Reminder: Host schools are responsible for tracking/collecting participation fees.

P) ASAA Report (Andrew Friske/Sandi Wagner)

Region 3 Basketball Proposal: Will be discussion only at next ASAA October meeting.

Proposal is because they feel under-represented and don't have fair chance at State level.

Consensus: Need to be able to bring proposal back to Admin/Board of Education/Community

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for discussion at local level. If it does need a vote on proposal before Winter meeting, an email ballot would go out (or teleconference if needed) to give Andrew feedback.

April ASAA Board Meeting

- 3A Volleyball Conference: At large
 - Automatic Berths: Aurora-2, Southcentral-2, Southeast-1, Western-2.
 - ASAA will decide the 8th qualifier from thirteenth place teams from Aurora, Southcentral and Western, and second place team from the Southeast.
- Wrestling Berth: Top 3 go for Division II (no longer top 4)
- Roster Limits for Football: Division 1 passed.
- School Co-Op Request: JDHS & TMHS approved for DDF, Tennis, and Wrestling
- Bylaw Change: Out of Season Practice update
- State Championship Passes Policy
 - Managers have to be on master eligibility and roster.

Upcoming Meeting

- Division 1 & II Soccer
 - Division 1 options
 - 1 Conference of 12 teams, or
 - 2 conferences of 6 & 6, or
 - 2 conferences of 8 & 4, or
 - Go back to one division
 - Motion to keep Soccer at 2 Divisions, Option 2 (6 & 6) teams made by Jake Jacoby, seconded by Lynn Wadley.

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Y-Metlakatla, TJ Scott

Y-Mt. Edgecumbe, Andrew Friske
-Pelican, Connie Newman
Y-Petersburg, Jaime Cabral
Y-Sitka, Sue Ross
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Y-Thorne Bay, Christi Plate
Y-Thunder Mountain, Jake Jacoby
Y-Wrangell, Trisa Rooney
Y-Yakutat, Carol Pate

Motion Carried

BREAK @ 9:19 AM

BACK @ 9:25 AM

- Girls Wrestling:
 - 8 divisions. Each conference gets two bids. The state tournament will utilize a 16-person bracket. Unfilled berths will not be filled. If 6 of the 8 brackets have at least 12 wrestlers OR if the total number of girl wrestlers equals 100, then a team championship plaque will be awarded for the first and second place. At the conclusion of the 2019 wrestling tournament, if the number of girls wrestling does not warrant the awarding of team championships, then ASAA will no longer sanction girls wrestling as a separate sport.

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- Motion to approve Girls Wrestling proposal made by Jake Jacoby, seconded by Mark Pick.

Direction: there is some flexibility with number of wrestlers of 100
Motion Carried.

- Music Copyright
 - Warm Up Music, not an issue. But lower 48 schools are being sued for using at dances, etc (Spotify is for personal use, so simply paying for subscription with school funds won't cover it). Cheer/dance teams taking music and mashing them together is the most common violation.
- Out of Season Contact Policy
 - Addition of "with the exception of non-athletic fund-raising activities". This suggestion came from Region V. Direction: in support as presented.
- Arbiter Athlete
- Baseball Pitch Count Review
 - Issue: Baseball teams quitting games early, since no pitchers left.
 - ASAA needs to implement a policy so teams in this situation do not violate policy.
- Soccer Sportsmanship Issues (Possible Supplemental Rules):
 1. Each school must have an administrator at every game. Administrator will identify themselves to host school or ASAA staff.
 2. Administrator wears a yellow vest to be easily identified.
 3. Require coaches that are ejected to take the NFHS Sportsmanship class before they resume coaching.
 4. Must have official scorebook that records all warnings, and cards. Have an official scorekeeper or home team keeps the book. Send warnings and cards to ASAA
 5. If a player receives a yellow card must remain out of the game for 5-10 minutes or rest of game.
 6. A coach receives a misconduct yellow card they must remain seated for the rest of the game.
 7. Track all misconduct yellow cards. Any player or coach that receives (3-5) yellow card in one season sits out rest of that game and next game.
 8. A player or coach on the bench gets a yellow card or red card the head coach is removed for the rest of the game.
 9. If a player or coach is carded for violent conduct or abusive language there is a 3 game suspension.
 - Violent conduct – disproportionate and unnecessary force against an opponent, intentionally contacting an official
 10. Use of any vulgar or profane language is a red card. (NFHS recommendation)
 11. If a team gets 3 ejections in the same season no post season play, assessed a fine and/or put on probation.
 12. Teams that accumulate 15 or more red & yellow cards combined in one season, no post season play, assessed a fine and/or put on probation.
 13. No fans on team side of the field, all fans must remain 15' off touchline – in stands, barriers
 14. All coaches sign a code of ethics at the beginning of the season.

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- Track & Field: Removal of 4x200-
 - Direction: keep the 4x200, kids can participate in an extra event
- ASAA Coaches Committees
 - Update: Chandler Kimp, Cross Country
 - Update: Marcia Drake, DDF
- Hall of Fame
 - Need nominations, can submit online.
- Invoice Procedure for State Participation
 - Invoices will be summarized in 3 invoices after seasons (not after each tournament)

BREAK @ 10:44 AM

BACK @ 11:04 AM

Q) Alaska Airlines

If a school doesn't use the State Blocks, AK Airlines will pull their group contract.

AK Airlines Liaison: Tiana Taylor will help Jaime Cabral be the AK Airlines liaison (coordinate state travel blocks).

KC Hofstedler (via teleconference):

Pricing should not be a problem, if something looks high, please reach out to KC and let her know so it can be researched.

Tiana Taylor: How can emergency ferry cancellations be accommodated for flight patterns, and how does this apply to blocks? Please contact KC for emergency connection issues
AD's please review your CA46 contracts.

Principals – meet separately in own group.

R) Music – (Jake Jacoby)

Music Festival Handbook – bring back for approval at winter meeting.

All Star Pep Band Discussion: Is it necessary? Recognition of seniors?

Honors Music Discussion: Trying to get those that qualify to go to Honor Fest when musicians would rather participate at All State.

S) Policy & Procedures – (Jaime Cabral)

Discussion: Officials required to share rooms?

Motion to amend Tournaments: Section 4: Addition of "Lodging will be based on dual occupancy" made by Tiana Taylor, seconded by Andrew Friske.

Motion Carried.

T) Referees/Officials – (Yodean Armour)

Volleyball Officials – please remember to have your officials be certified.

Reminder of "Host" community official: Host community pick must permanently reside in host community.

Andrew Friske, Keith Perkins & Yodean Armour will iron out details and bring back suggestions for approval: adding officials clinics, K.P. stipend, and Official's pay (officials are under paid to almost 30%). Proposal will be brought for Spring meeting (hoping for Winter meeting).

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BREAK FOR LUNCH @ 12:12 PM – 12:30 (working lunch)

U) Soccer – (Jake Jacoby)

No report

V) Sportsmanship – (Chad Bentz)

AK Airlines declined to sponsor the Good Sport Team Bag. Tiana Taylor will reach out to AK Seaplanes to see if they are interested in sponsoring the Good Sport Bag.

W) Student Government – (Tiana Taylor)

No report

X) Swim/Dive – (Susan Ross)

Positive feedback from coaches/students about new schedule
Quicker meets: fewer participants, and efficient events

Y) Track & Field – (Jake Jacoby)

Track & Field Handbook has been emailed, bring back for approval at Winter meeting.
TMHS is not interested in changing their existing system. Comparable system for Ketchikan would be \$14K (camera system). Jake Jacoby will bring back proposal to winter meeting
Sitka HS: Not sending 16th spot, Region V was not in support.

Z) Trophies & Awards – (Jake Jacoby)

Motion to remove 4th place Wrestling Division 2 medal made by Tiana Taylor, seconded by Lynn Wadley.

Discussion: Since State only places 1-3rd

Motion Carried

Motion to update Wrestling Division II: 1A Champ, 2A Champ, Division II Champ, Division I Champ made by Kelli Larson, seconded by Tiana Taylor.

Motion Carried

AA) Volleyball – (Kelli Larson)

Challenges: Mixed 6 trying to keep equitable rotation when teams come and go for each year.

BB) Wrestling – (Troy Thain)

Wrestling Handbook will be available for approval at Spring meeting.

Sandi Wagner: last year SE teams helped set up tournament, and would invite them to set up again (with mat time afterwards). SE teams will be there again to help set up.

CC) Web Site – (Sandi Wagner)

Please send Sandi Wagner updated schedules, school information – public uses webpage information quite a bit.

Committee chairs please review missing champion information records and try to piece together.

DD) Strategic Planning – (Jaime Cabral)

Jaime Cabral will reformat and email to AD's

EE) Alaska Marine Highway

Make sure to use new form! 1:10 for chaperones. Any chaperones over this ratio doesn't get the 50% discount.

Be sure to let reservations know that 18 year old is in fact a student so they aren't charged as an adult.

FF) Gold Lifetime Pass

Please bring nominations to Spring Meeting

GG) ASAA Hall of Fame

