

CONSTITUTION AND BYLAWS  
OF REGION V  
OF THE ALASKA SCHOOL ACTIVITIES ASSOCIATION

ARTICLE 1: NAME, PURPOSE AND GOVERNANCE

Section 1: The name of this organization shall be Region V of the Alaska School Activities Association (ASAA); it shall be commonly referred to as Region V.

Section 2: Purpose:  
a. To raise the standards of high school activities.  
b. To promote and regulate interscholastic events.

Section 3: Region V shall be governed by this document, ASAA constitution and bylaws, and by such other actions as may be taken by its membership consistent herewith.

ARTICLE II: MEMBERSHIP

Section 1: Any high school in Southeastern Alaska is eligible for membership in Region V, provided the school is a member of ASAA.

Section 2: Being a member constitutes recognition by the member of Region V's authority over the membership and agreement to comply fully with Region V's bylaws and policies.

Section 3: Each member shall pay annual membership dues to Region V and ASAA, based on their high school enrollment from the first quarter of the previous school year's attendance report.

Section 4: Region V's dues structure is:

1-100 students	\$275.00
101-500 students	\$550.00
501-1000 students	\$1025.00
1001-over students	\$1500.00

ARTICLE III: OFFICERS AND DUTIES

Section 1: The officers of Region V shall be:  
a. president  
b. vice president  
c. secretary/treasurer  
d. Region V representative to the Board of Directors.

- Section 2. Term of Office for each officer shall be two years.
- a. The president shall be elected at the spring meeting on the odd-numbered years and the vice president and secretary/treasurer on the even-numbered years.
  - b. The Region V representative to the Board of Directors shall be elected as provided for in ASAA bylaws.
  - c. If the office of the president becomes vacant for any reason, the vice president will perform the president's duties until the next board meeting at which time it shall be filled for the remainder of the term by an election.
  - d. If the office of vice president or secretary/treasurer becomes vacant for any reason, the president will appoint a replacement for the remainder of the term.

- Section 3: Duties (include but are not limited to)
- a. The president shall:
    1. Preside over the meetings of Region V and set up and distribute the agenda prior to the meetings.
    2. Appoint the standing committees' members annually at the fall meeting.
    3. Serve as a member of the executive committee.
  - b. The vice president shall:
    1. Assist and fill in for the president when needed.
    2. Serve as a member of the executive committee.
  - c. The secretary/treasurer shall:
    1. Keep minutes of the Region V meetings and distribute the minutes in a timely manner after each meeting to each member school.
    2. Receive and bank all moneys due the organization.
    3. Keep bookkeeping records of all funds.
    4. Disburse all moneys as the organization may direct.
    5. Give a statement of finances as often as required.
    6. Purchase awards for all regional tournaments and events.
    7. Obtain a list of ASAA certified officials in all sports and be in charge of the process of selection of officials for Region V tournaments.
  - d. The Region V representative to the Board of Directors shall, unless otherwise instructed by the membership, cast votes in line with the bylaws and policies of Region V.

Section 4: The president, secretary/treasurer and Region V representative to the Board of Directors shall receive an annual stipend as determined by the board in policy.

#### ARTICLE IV: COMMITTEES

Section 1: There shall be standing committees as determined by the board in policy to assist in the arrangement and supervision of various activities.

Section 2: Committee chairs shall be appointed at the fall meeting. Each shall facilitate committee work when so directed by the membership and report at Region V meetings.

Section 3: The Executive committee:

- a. purpose shall be to settle all disputes arising within Region V
- b. shall be composed of five members: The president of Region V, the vice president of Region V, one board member from a 1A, 2A, 3A or 4A school not represented by the vice president. The vice president shall represent their classification.
- c. If for any reason one of these members is unable to serve the president will appoint a replacement.

Section 4: The Budget committee

- a. purpose shall be to insure the overall financial health and stability of Region V.
- b. shall be composed of four members: The secretary/treasurer of Region V, one board member from either a 1A, 2A, 3A, and 4A school.
- c. will meet at every meeting.
- d. authorize non-budgeted Region V expenses.

## ARTICLE V: REGIONAL TOURNAMENTS AND FESTIVAL FUNDS AND AWARDS

Section 1: Funds

- a. Proceeds exclusive of authorized expenditures from all tournaments and festivals sponsored by Region V schools shall be added to Region V's treasury.
- b. Any school hosting a Region V tournament or festival which makes a profit shall be entitled to 10% of the profits after all expenses have been paid.
- c. Approved deficits sustained by any Region V tournament or festival shall be covered by Region V.
- d. Directors of Region V tournaments shall receive stipends as determined by the board per policy.
- e. There will be a participation fee charged at all Region tournaments and festivals as determined by the board per policy.

Section 2: Region V tournament sites shall be approved at the annual spring meeting after each member school has had an opportunity to extend an invitation to host a tournament.

Section 3: Host school of any Region V tournament or festival shall not present awards other than those authorized by Region V per the tournament handbook

Section 4: Region V tournaments shall be culminating events conducted in accordance with the Region V Tournament Handbook.

#### ARTICLE VI: SANCTIONED ACTIVITIES

Section 1: The season and eligibility for participation for each activity shall be in accordance with the bylaws established by the Alaska School Activities Association.

Section 2: At the call of the president of Region V the transportation and hotel expenses of members of the Scheduling committee shall be paid for by Region V funds.

Section 3: There shall be Region V competition and/or rating in academic decathlon, art baseball, basketball, cheerleading, cross-country, drama/debate/forensics, dance team, football, music, soccer, softball, swim/dive, track & field, volleyball, wrestling.

Section 4: Schedules

- a. Region V's schedule for activities shall be considered a binding contract among member schools. Activities that begin before the fall meeting, shall be approved at the spring meeting. All other schedules will be approved at the fall or winter meeting.
- b. Any changes in the schedule after approval must be by mutual consent of participating schools and sent to the chair of the scheduling committee.
- c. All schools are required to attend dual competition. Games missed due to weather may be rescheduled by mutual consent of the participating schools. Teams failing to participate in dual competition for reasons other than weather shall forfeit the games.
- d. Schools participating in invitationals shall state their intent to compete when polled by the host school.
- e. No school may send a competitor or team to an out of region event unless that school sends a competitor or team to regional events.
- f. Any disputes over missed games or matches shall be referred to the Executive Committee.

Section 5: The host school is responsible for providing housing for visiting team as per policy.

Section 6: Schools hosting non-culminating tournaments shall not present awards other than those authorized by the Region V board in policy

## ARTICLE VII: MEETINGS

- Section 1: There shall be a fall, winter, and a spring general membership meeting of Region V.
- Section 2: All proposals to be considered by the general memberships should be submitted to the appropriate committee chairperson, and the president at least thirty (30) days prior to the scheduled Region V meeting in order for it to be considered as an action item.
- Section 3: Agenda items at the general membership meeting may be added on a three-fourths (3/4) vote of the membership present.
- Section 4: Honorariums, travel expenses, and per diem expenses shall be determined by the board per policy.
- Section 5: A majority of the general membership of Region V shall be considered a quorum.
- Section 6: Unless otherwise stated, a simple majority of those voting shall be required for affirmation of any item.
- Section 7: Robert's Rules of Order, newly revised, shall be the authority governing all matter of procedure not otherwise provided in this document.

## ARTICLE VIII: AMENDMENT

- Section 1: The constitution and bylaws may be amended by a simple majority vote of the board provided that at least 30 days advance notice has been mailed to the general membership.
- Section 2: Unless otherwise specified amendments take effect 30 days after their approval

Revised:

September, 1997  
September, 1998  
April, 2001  
April, 2003  
September, 2004

April, 2005  
September, 2008  
April, 2010  
September 2011  
February 2014  
April 2016