



## Region 5 of ASAA Spring 2023 Meeting Agenda

**I. Call to order** 4/23/23 1:40pm. Recess 4/23/23 6:01pm. 4/24/23 9:11am. Recess 4/24/23 1:06pm, Resume 4/24/23 1:40pm, 5/18/23 9:00am,

House Keeping, Pledge of Allegiance

### II. Roll call

#### 4/23/23

Angoon	Z	Kake	Z	Hoonah	Y	Gustavus	N	Hydaburg	N	Klawock	Z	SISD	N
Craig	Y	Metlakatla	Z	Petersburg	Z	Haines	Y	Wrangell	N	Skagway	Z	Yakutat	Y
Sitka	Y	MEHS	Y	Juneau	Y	Thunder M	Y	Ketchikan	Y			ASAA, Sandi	Y

#### 4/24/23

Angoon	Z	Kake	Z	Hoonah	Y	Gustavus	N	Hydaburg	N	Klawock	Z	SISD	N
Craig	Y	Metlakatla	Z	Petersburg	Z	Haines	Y	Wrangell	N	Skagway	Y	Yakutat	Y
Sitka	Y	MEHS	Y	Juneau	Y	Thunder M	Y	Ketchikan	Y			ASAA, Sandi	Y


#### 5/18/23

Angoon	Y	Kake	Y	Hoonah	Y	Gustavus	Y	Hydaburg		Klawock	Y	SISD	
Craig	Y	Metlakatla	Y	Petersburg	Y	Haines	Y	Wrangell		Skagway	Y	Yakutat	
Sitka	Y	MEHS	Y	Juneau		Thunder M		Ketchikan	Y			ASAA, Billy	Y

### III. Persons to be Heard

a) **KC Hostetler- Alaska Airlines Updates 10am Monday 4/24/23 -**


\*Sandi will type up questions & concerns to send to KC before we meet 4/24



10:04am, KC Holstetler joins via Zoom. Here to talk through the changes. Region 5 contracts pretty much mirror each other. The contract gives access to discounts that are not in systems, special payment dates. As AK Air transitions between staff members, make sure that you're looking at your contract. KC encourages to reach out to her with any questions. Communities that have direct service to airlines (this is new) - if ever want to fundraise, each individual school. If non communities that do not have direct service, email KC to talk about possibilities.

New things - electronic bag tags. Moving toward no touch system for checking in, and they will be able to scan their boarding pass and that will automatically print bag tags. This will not work for Group, KC did email out on the process needed to check in with group. The coach (or who ever in charge) will get all the travelers names to check in.

**Question: Can coaches print boarding passes if they choose?** Yes anyone that has the name and ticket number to check passengers in. If you are a coach or admin assistant they can check in. **Name changes:** nothing will change, still have to call into group. **Can students use their phone for boarding pass or do they have to print it?** as for right now everyone needs to print their boarding pass - KC will let us know when this will be available. **Sitka just tried the new procedures and it was a disaster. Every student ended up going to the counter?** Access to computers at most hotels business centers. Ask hosting school to allow using printers. **Need to be able to use the confirmation code and not the 13 digit ticket number.** right now the easiest way is to use the 13 digit ticket number. **No way to know if a flight is canceled since the information is not on the app.** There is no way to know still. **Is there a way to check in outside of the 24 hour period?** Right now there is not, nor do they think that will ever be an option. **Do travelers need to be club 49 members to get free bags?** Yes, hopefully all the students are Club 49. AK air is working on not having a renewal date, best way to do that is to have all the passengers to have a step by step, ensuring they have it before they travel. If you have a roster of all the kids that are traveling and their mileage plan numbers, AK air might be able to check them off before the school year and traveling. **Best option is to allow groups to check in using the app but not allow seat changes.** If there are seats over 7 there is no capability of checking in on the app. **Ancillary fees?** Will they show up on the credit card that purchased ticket? Ancillary fees will require another payment from passenger. **Checking in sometimes is impossible:** it is not a reality to print passes on a return portion of a trip. for the next 3-4 months this will only be in Sitka. The 24 hours is the hold up, if group could print their boarding passes before they leave. KC Will take this back and see if there is an alternative - full disclosure - at this time there may not be availability to check in on the APP. For now please keep in mind, if it is not possible to print off before hand, show up earlier to the airport. Possible have multiple 6 letter codes with up to 7 on each code to be able to check in app - maybe not be available on group side. IF AK Air can get to using the 13 digit ticket number to use on phone, will that be acceptable? There are no promises, but KC will look into these options. IF it does work then KC will send out an email with the updated process. Goal is to have solutions before June. **Is there any way to drop the name change fee?** The contract has




lived a long time. Example set out, March Madness has not just Southeast but all of Alaska are doing name changes - puts added stresses on AK Air group. Possibly, will check in of dropping changing fee.

Be on the lookout for an email with updated contracts.

**IV. Approval of minutes from last meeting** Tiana motions to approve, Krupa seconds, motion passes minutes approved.

See Attachment of Previous unadopted meeting minutes.

Minutes attached:  MINUTES 2023 Region 5 Winter Meeting Agenda

Help fill in the gaps, from Winter minutes second day.


**V. Treasurer's Report & Audit Budget Committee (Teresa Fairbanks)**

- a) Audit Budget Committee Members - Andrew, Chad, Jaime, Teresa, Krupa
- b) Report [Balance Sheet ProfitandLoss](#) Invoices sent out, and resending the ones from December 2022. Working on closing out the State qualifying events, will share out the Region V Financial Statement.
- c) Discussion of purchasing QuickBooks - Paying out of pocket. Board suggests taking to audit budget committee for reimbursements - annually.

**VI. ASAA Representative Report (Jaime Cabral)**

Jaime emailed [consent agenda](#) & [Old Business Actionable Items](#) to reference.


Highlighted action items from consent agenda: **Hooper Bay 2A volleyball Conference Placement pg3. pg 4 Tennis Jewelry Policy. pg 4 Baseball Jamboree Policy** ASAA wants feedback. **3A/4A basketball seeding pg 4** - board will only use RPI- no human factors. Kelly speaks on how some teams do not play enough games, if you're a 4A team there should be more games required to be considered and you should have to play "X" amount of 4A games. **pg 5 constitutional amendments:** comment came in wanting to diversify the board, 6 region reps, 1 superintendent, 1 school board, 1 student advisory board. There is a push to have 1 more board member - possible: principal, 1 region on rotation, possible ALASBO. Any feedback from our region - Principal one is ideal. **pg 5 TAD policy Review:** some of the things looking at more of a competition suspension instead of calendar day. Separating tobacco, alcohol, substance violations for strikes. All districts are allowed to go above and beyond what ASAA requires, but not below. Region V representative for TAD is JDHS Paula Casperson. There was a health professional at the meeting to help answer any question, but there is not one on the committee. PlanetHS/Big



Teams will adjust the changes accordingly - the student will be red flagged. It is up to whoever enters the TAD violation in. Educational components will stay the same for 2023-2024 school year. Direction: if comes to vote stay as is. **pg 6 Out of season and open facility policies.** **pg 6 Nine Week/Nine Games Season for Football.** **pg 6 Hall of Fame Selection Committee** - Krupa will be for Region V. **pg 7 Sub-Varsity only transfer rule for Individual sports:** this is a revision that would allow students who transfer to compete as a member of their school's varsity program in individual sports until the state qualifying or state competition. Will our Region Support or not support - status quo. **pg. 7 Hockey Dual Participation Rule:** right now they can participate in both just very limited. trying to figure out a way to get the highschool number backup.

Need feedback on from Old Business Actionable items

**7-a: Constitutional Amendments:** fixing verbage on how to create a Region. **7-b: State Tournament Site Bids:** received bids for track & field - Dimond, soccer - Anchorage and the Valley (yes to Jaime to support), di baseball - MatSu, Fairbanks, Kenai Peninsula (want to do a rotation), dii baseball - Soldotna. MatSu, Fairbanks, Kenai Peninsula. **7-f: Recommendation for Individual Sports Berths:** a proposal to change conference and berth for girls wrestling was presented Mid-Alaska and give berths away. Region 1 is requesting changes to three of their cross-country conferences. Direction from Region 5 is: support. **7-d: TAD Policy Revisions/Guidance:** Last spring the board adopted some changes to the TAD policy. There was also discussion to do a complete overview of the policy. see PG 40-42. Direction from Region 5 is: It is clear that JDHS is more stringent on their policies. **7-g: Out of Season Policy:** there is a draft rewrite on page 48 of the current policy. What "coach" means - prior school year even if not current school year coach. **7-h Classification Policy:** see page 50 for recommendation for changes to the ASAA Classification policy, intent is to clarify for the policy. This year is a count year - specifically towards basketball. Having trouble defining the years, 2020 a state tournament did not happen, 2021 not all teams participated in ASAA Sanctioned season Region 5 direction: is to count these seasons. **7-i Executive Director's Contract:** The Executive Director's current contract concludes on July 31, 2023. He is seeking a new three-year contract. **7-j: Article 7 Section 7.V (Practice waiver rule):** ASAA sent out a bylaw amendment to no longer require schools to seek a "5 practice waiver" from the Executive Director for students who have already been participating in an ASAA sport which overlaps the beginning of another ASAA sport. Region 5: support. **7-k 9 week/9 game Regular Season for DI and DII Football:** ASAA sent out a bylaw amendment to no longer require schools to seek a "5 practice waiver" from the Executive Director for students who have already been participating in an ASAA sport which overlaps the beginning of another ASAA sport. Region 5: yes as long as the quarter final is gone. **7-l: Hall of Fame Committee:** Rich Krupa for Region 5. **7-m Article. 12.c.3 and Article 12.C.16 (sub-varsity rule):** Both the Transfer without a Bona Fide Move of Parent and Boarding School Transfer bylaw include a statement of: At schools with no sub-varsity teams, the student could ask for a waiver to participate on



the varsity team during the regular season, but would not be able to participate at either conference or state tournaments. For team sports, this is working well. However, for individual sports it often impacts the other sub-varsity participants to have to compete against varsity quality transfers. For individual sports, should the policy allow the student to compete as a varsity athlete during the regular season, but still not allow them to participate at either conference or state tournaments. ASAA has sent out a bylaw revision to both the transfer rule and boarding school transfer rule. These revisions would allow students who transfer to compete as a member of their school's varsity program in individual sports until the state qualifying or state competition. Jaime has his direction. **7-n Gold Lifetime Pass:** on our region 5 agenda. **7-o Volleyball Classifications:** Region 5 would like to have their current 4A teams moved to 3A for both geographic and competitive reasons. Is there interest in other Regions to see the volleyball classification system changed? Keep fighting for geographical, if not push for new classifications? YES **7-p Mental Health Training for Coaches:** *INFORMATIVE* ASAA has reviewed a program currently being required by the Michigan High School Athletic Association. be nice.® is a mental health awareness and suicide prevention program that gives coaches knowledge to have confidence to take action when it comes to mental health. This training will be available at no cost to school districts next fall. ASAA will be using a CDC grant to pay for the course for the first two years. The cost is \$7500 a year. Let schools/coaches know this is available for the next two years for free. **7-q State Wrestling point scorers:** For DI: Only allow a school's top two scorers in each weight class to earn team points. For DII and Girls: Option A: Only allow a school's top two scorers in each weight class to earn team points. Option B: Only score the top 14 scorers per school regardless of weight class. Region 5: DI - support, DII & Girls Option B **7-r DII Champion at DI Hockey Tournament:** Region 6 would like to remove the DII Champion from the DI at-large pool. Region 5: vote to remove it. **7-r BASKETBALL Seeding Committee:** This season the 3A and 4A basketball tournament was seeded solely based on the final RPI. Region 5: leave it **7-r Article 7 Section 1 and Section A:** recent resolution by the State Board of Education requested the Department of Education and Early Development to require ASAA to change its policy relating to divisions based on biological sex. The proposed amendment would meet future DEED's regulations if required to do so. Girls basketball is girls, boys will be boys/girls transgender. We are to make sure our districts are aware of this. ON HOLD

**5/18/23** - Billy and Jaime went over minutes from the last ASAA board meeting. **DI Wrestling State Tournament Team Point Calculation for Girls and DII as well-** passed. **TAD Revision** - went over the offensives that maybe be changed in the future. Not ready to make a change to the policy yet, due to time constraints. **Adopted mental health training for coaches** - for interested coaches. **Transgender policy** - DOE creates the regulations to allow schools to join ASAA. **Interest in sanctioning Power Lifting.**

## VII. Constitution & Bylaws (Andrew Friske)

- a) Update
- b) Discussion on addition to defining membership - This is complete
- c) Hardship Scheduling Waiver: **FINAL Region 5 Appeals to Scheduling Form** - Refer to the doc. Took out the language from the handbook of ASAA, changed it to apply it to what is needed for our scheduling waiver. \*Have a form for anything taken to the Executive committee. Discussion: about who submits the Appeal. \*Can vote on it in 30 days (May 23rd, 2023). Should the time be added when scheduling? **Revisited 5/18/23 - see VII. Policies & Procedures (Andrew Friske) b)**

**VIII. Policies & Procedures (Andrew Friske)**

- a) Update
- b) Cancellations & Reschedule Discussion - See Hardship Scheduling Wavier - 5/18/23 - Motion to approve Policy and Procedures copied and pasted is the form into the correct parts made by Chad, seconded by Cindy. Discussion- Billy advises that within the year, thoughts might change with a new P&P change, and review after a year. Motion passes with roll call vote below.

Angoon	Y	Kake	Y	Hoonah	Y	Gustavus	Y	Hydaburg		Klawock	Y	SISD	
Craig	Y	Metlakatla	Y	Petersburg		Haines	Y	Wrangell		Skagway	Y	Yakutat	
Sitka		MEHS	Y	Juneau	Y	Thunder M	Y	Ketchikan	Y			ASAA, Billy	

**IX. Executive Committee (Andrew Friske)**

- a) Update - Thoughts on a universal form for special considerations? It will save days, if all information is in one spot.

**X. Housing & Transportation (Jessie Dybdahl)**

- a) Update - No major updates. Understanding ferry services will turn to annual schedules, instead of summer and winter schedules. Jessie is looking to other means of transportation - especially for the 1A. JK-T suggests one letter with all of our names on it, to send in.

Other comments: Tina- housing concern, talking with our coaches about housing in schools. Some schools do have housing agreements, if something came from Region 5 it might be more effective. Brings up discussion on what is happening and if it would be effective. Will schools charge out if there is damage? Sitka does, TMHS usually doesn't happen when there is one team overnight, but does when there are multiple teams. Vans: school districts have van user agreements. Luke- about communicating any changes

to the host schools (especially if you asked for housing and pick ups). Jaime - will share out for schools to use. Kelly: There still are Region 5 housing guidelines.

## **XI. Scheduling (Jaime Cabral)**

- a) Spring Schedules - Petersburg will be back in rotation for baseball. Kelly - suggest approving Spring Schedules in Fall due to ticket prices being so expensive. Moving Music Fest earlier is something that has come up for a long time - there is a policy in place, if a school wants to host an event the same time as Music Fest they need to put a request into the Region.
- b) Fall 2023-2024 Schedules to Approve- Motion to approve Cross Country, Swim & Dive, Wrestling, 4A volleyball, 3A volleyball, 2A volleyball seeding and regionals, Winter schedules: ArtFest, Honor Fest, Music Fest, DDF, made by Tiana, seconded by Cindy, motion passes
  - i) [Cross Country](#)
  - ii) [Swim & Dive](#)
  - iii) [Wrestling](#)
  - iv) [4A, 3A, 2A](#) Volleyball Approve 2A schedule with seeding, regionals state
- c) Winter 2023-2024 Schedule Drafts, [ArtFest, MusicFest, HonorFest, DDF](#)

## **XII. Tournaments (Andrew Friske)** - Kayhi brings up concern of not hosting 2A/4A basketball regionals this year, when Sitka/MEHS hasn't/doesn't go to Juneau or Kayhi. Talk of 3A possibly sticking to what they currently have going on.

- a) Softball -
- b) Baseball
- c) Track & Field
- d) Soccer

## **XIII. Referees & Officials (Tiana)**

- a) Officials Committee Report (**Tiana**)

 **Region V Sportsmanship & Officials Committee**

Had a meeting on how to recruit and retain officials. Talk about having zoom meetings between Coaches and officials to discuss calls and help with the bashing of officials. Short google survey for coaches to put information on. Luke - need officials to hold coaches accountable, get officials the tools they need to get this done. Tiana - could there be North & South clinics, because travel is hard to be away from work. Sandi - Admin goes to officials to introduce, this helps officials to know that there is someone there that would have their back. Jaime - their officials started meeting every Wednesday. Sometimes they go through each game. If any issues they end up in the same room. Luke - having control and respect. Jaime - let officials know it is OK to give warnings and technicals. Luke - what is consistent in Region 5? Cindy - would there be value in getting officials and meeting with them during maybe the Fall meeting. Maybe something the Region can possibly pay for. Andrew - If administration is not agreeing with the calls etc, then officials may not feel supported. Keith does have pull with other officials around southeast, but was unable to attend. Luke - we as admin (AD) have control over our coaches. If Admin is arguing calls, then coaches [bench bad behavior](#). Using what they use up north. It will show that all the schools are unified. Tiana - there should be some common language to put out to coaches/officials. Sandi - one thing that helped is having varsity player(s) ref C teams. Andrew - ideas - have the zoom meetings for officials (maybe region wide). Team camps first week of June at UAA - possibly there can be officials to attend. Would be great to have a presentation and adopt "Bench Bad Behavior", and one person can be incharge of getting the information sent out - Jaime will do it. Next meeting, the board and adopt something. Would this be worth some of the training, that the Region can put some money into it. **Get a clinic committee together** - need to meet before the October meeting? - revisited 5/18/23 meeting. We need to look at clinics for the officials. Wrestling would be held in the first meet held in Craig. Continue the Thursday will have orientation on trackwrestling (Kathleen Dumar is great at TrackWrestling) or Di Thain will check if she is available. Tiana asked about Region paying for the clinics. Mid August we can revisit. Volleyball - we do not have a lot of volleyball officials, with 3A/4A starting before 2A/Mixed 6, can we have it during the first 4A Jamboree or JIVE for 2A/Mixed 6 - Tiana and Jaime agreed to come up with a plan. Kelly suggest having some Dii representatives to a track meet. - suggested that there is a team of coaches to travel to the meets.

### **Spring Activities 2023**

- a) Art Festival (Carol Pate) - nothing to report, penciled in date April 25-26-27-28, 2024
- b) Baseball/Softball (Chad Bentz) - next year JDHS will be breaking ground, and make sure not to double book Juneau
- c) Music (Luke Adams) - Kelly - this year went great. Next year, penciled in date April 11-12-13, 2024 in Sitka. Brought up discussion on possible adding a housing in school fee.



- d) Spring Student Government (Megan Bishop)- Cindy is hosting - Skagway advisor is taking care of the logistics. Sounds like over 200 are attending.
- e) Soccer (Chad Bentz) - Kelly - question on at large selection. Last year with his team, qualified with a losing record, it went compared to the other teams in the At Large.
- f) Track & Field (Luke Adams) Used ipads, wasn't perfect but way easier to manage.

#### **XIV. Fall Activities 2023**

- a) Cross Country (Rich Krupa) - Nothing to report, look at the upcoming schedule for 2023-24
- b) Football (Luke Adams) - Nothing to report
- c) Swim & Dive (Rich Krupa)- Regions is in Sitka 2023-24, Luke - coaches asked to bring up, having full day meets instead of in and out on the same day, it felt rushed.
- d) Fall Student Government (Megan Bishop) - Nothing to report
- e) Volleyball (Rich Krupa), Mixed 6 (Jessie Martin) - Mixed 6 nothing new to report, set schedule but it will change. Hoonah was able to host Regionals, would be nice to have Angoon on for hosting Regionals. Volleyball 2A-3A-4A - nothing new to report, wait for scheduling.
  - i) 2A Seeding Tournament Proposal - nothing.
- f) Drama, Debate, Forensics (Cindy O'Daniel) - Nothing to report
- g) E-Sports (Andrew Friske) - Nothing to report, State is coming up
- h) Wrestling (Kelly Smith) - Nothing to report

#### **XV. Winter Activities 2023-2024**

- a) Academic Decathlon (Chad Bentz) - Nothing to report
- b) Basketball 1A (Teresa Fairbanks) - regionals review - regional tournament went well. Reminder for host schools to let the teams they are playing know if there is a non certified official.
- c) Basketball 2A (Tiana Taylor) - regionals review (TMHS, officials, sportsmanship etc) - for 2A schools it went great at TMHS
- d) Basketball 3A (Andrew Friske) (Houston host)

- e) Basketball 4A (Kelly Smith) (TMHS, officials, sportsmanship etc) - The transition times between games, people in the layup lanes were problematic. Suggestion from Kayhi to have the option to buy a section. Entertaining the Tuesday night start.
- f) Cheerleading (Jaime Cabral) - From Sandi - Cheerleading has to be done differently. Hard to see need a balcony and/or crows nest. Communicate that the coaches know what is going on.
- g) Dance (Jaime Cabral) - Dance was good. JDHS request to revamp policies and procedures of how dance is run. FYI JDHS did not get adjudicated because the roster was over the maximum number allowed. Discussed - advantages and disadvantages of removing a maximum number. Jaime will let JDHS AD know to come up with ideas.

**XVI. Sportsmanship (Chad Bentz)** - Talked in Referees and Officials portion. Discussion on: mimicking Player of Game as done at State, but from officials... Not just at regionals but at home games.

**XVII. Strategic Planning (Jaime Cabral)** - Another year Spring 2024 is when it expires. The 4 goals and hitting it when looking at officials and coaches education. Jaime will share a draft plan for the whole state.

**XVIII. Trophies & Awards (Teresa Fairbanks)** - Need to order the Good Sport stickers.

- a) Modifications to Trophies & Awards for 2023-2024 *From last meeting: Modifications to Trophies & Awards for 2022-2023- sportsmanship award- bringing it back - stickers for good sport awards. Swim wants 1,2,3 medals.. We only give what qualifies for state. Ddf gets a lot of medals for 1,2,3 plus team medals. Will go do the same as swim,wrestling... Jaime will send out medal lists so we can let coaches know. Not in favor of handing medals out at invitational meets. What if teams want to purchase their own.*


Discussion on trophies being handed out that is not a part of an actual event. If it is a special tournament, for example CCCC @ Kayhi, then that can be done.

Next year, teams that automatically qualify for state will get awards.

**XIX. Website (Sandi Wagner)** - If the Region wants to take on the website, that is an option. Sandi can continue updating it. Make sure to send any brackets and updated PDFs to Sandi from any Regional Events.

**XX. Hall of Fame Representative (Rich Krupa)** - named off the ones that got in this year. If smaller communities can enter in nominations. They are due by December 1st.

**XXI. Gold Lifetime Pass (Jaime Cabral)**



a) Need nominations - Jaime emailed out the google doc. It shows who received and who will be nominated. See document for names. Have to been involved in activities for 20 years. Jaime has his name to take to his meeting.

**XXII. COVID-19 Considerations** - Nothing to report

**XXIII. Next Meeting Schedule - Suggestion of August 21st for a recap**

- a) Fall Meeting October Juneau Sept 30-Oct 1
- b) Winter Meeting 2024 – Sitka
- c) Spring Meeting 2024 - POW

**XXIV. Adjournment** Motion to adjourn by Tiana, Seconded by Jessie, Adjourned 1:57pm, Adjourned 5/18/23 10:03am.

