

# ***REGION V 2A/3A/4A CHEER & DANCE***

## ***Host School Information***

### **GENERAL INFORMATION**

- Four months prior to tournament hire two qualified judges for the event. Make arrangements for transportation, housing, honorarium and per diem. See Region V policies for details.
- At least ONE of the two judges must:
  - Be certified as a judge by one of the National Dance franchises or be recommended by a National Dance franchise such as UDA, NDA, USA or Just for Kix
  - Have a minimum of 8 years of dancing, dance team coaching, consulting or judging experience with a minimum of 2 years of judging experience. In addition, the judge must have judged a regional, state or national competition as part of his/her qualifying experience if possible.
  - Provide a complete resume as to his/her related experience.
  - Certify that none of the teams, coaches, or team members they will be judged have relationships with him/her or have been provided previous services by him/her.
  - Must be familiar with the safety guidelines (NFHS Spirit Book) used for this adjudication.
  
- Discuss with judges the tournament format, judging criteria, and technique clinics. Supply them with the current NFHS Spirit Rule Book.
- Secure a cheer/dance coordinator, announcer for adjudication and national anthem for adjudication.
- Arrange for practice facilities from Wednesday to Friday for both dance and cheer. Dance teams have priority (about 4 hours per team).
- Arrange a coach's meeting so that all coaches, judges, coordinator and host school representative can attend.
- Send out coach's information, score sheets and adjudication bio sheet to all cheer and dance teams
- Supplies
  - Dance Ribbons – enough for all team members
  - Manilla envelopes – one for every team
  - Score sheets – 2 for every cheer squad, 3 for every dance team
  - Clipboards
  - Stopwatch
  - Pencils – lots
  - Reserved, & Judges Only signs

## COORDINATOR INFORMATION

- Look over cheer and dance tournament information for coaches.
- Format Cheer Coaches meeting
  - General tournament information (tournament director)
  - Judges attend briefly to answer questions and give information.
  - Schedule judging times
  - Draw for order of exhibition at adjudication.
  - Schedule practice times.
  - Discuss and handout all-tournament ballots
- Format Dance Coaches meeting
  - General tournament information (tournament director)
  - Judges attend briefly to answer questions and give information.
  - Draw for order of adjudication.
  - Draw for order of performances Saturday night.
  - Draw for exhibition performances.
  - Select practice times based on performances.
  - Discuss all star selection
- Time halftime routines when squad is being judged.
- Time adjudication routines.
- Put script together for adjudication announcer
- Make copies of all score sheets, then put originals in team envelopes.
- Tabulate cheer scores, determine places
- Tabulate dance scores, determine places
- Arrange time and area for judges to meet with dance teams after adjudication.

## CHEER INFORMATION

- Schedule a cheer clinic when you know no teams are being judged (1 to 2 hours).
- Send out all tournament nominee sheets. Compile into a ballot for coaches meeting.
- Have an area for squads to warm up prior to games.
- Mark off area for judges so no one sits directly next to or behind them.

## DANCE INFORMATION

- Arrange for a “local judge” who has extensive knowledge of Region V Dance Adjudication. This person should have a reasonable level of experience as a dancer, dance coach or dance judge. Former dance team coaches may be utilized as long as they have not been a coach for the last 2 years. This judge’s score will be included in the averaging of the other 2 judge’s scores. This judge will not be asked to participate in the judging of the cheer squads.

- Schedule practice times on the tournament floor for each team, 45 minutes on Wednesday or Thursday AM and 45 minutes on Saturday AM. Host team takes earliest times. On Saturday practice in order of adjudication..
- Schedule a one to two hour technique clinic at the beginning of the tournament. At this time, teams may demonstrate any choreography to determine a rule clarification.
- Send out all star selection sheets.
- Stereo equipment that can play music from a mobile device must be available for all tournament floor practices and the adjudication.
- A stereo operator that is knowledgeable in all aspects of operating the stereo must be at AM practices on the tournament floor and the adjudication.
- Provide a room for each team to use for dressing and storage.